**FAEP BOARD MEETING MINUTES**

**7 JANUARY 11**

**12:00 – 1:00 EST**

**Conference Call**

**In attendance:**

Erik Neugaard Ed Currie

John Lesman Matt Miller

Jeff Marcus Mary Gutierrez

Greg Page Victoria Colangelo

Kristin Bennet Kathy Hale

Joel Thomson Jenna Santangelo (Courtney)

Bruce Hasbrouck Teri Hasbrouck

**I. Welcome At-Large Board Members**

Present: Joel Thomson

 Erik Neugaard

 Kristin Bennett

 Victoria Colangelo (nominated this meeting)

Not Present: Erin Kane

 Alexis Preisser

**II. Approve December 2010 Minutes**

December minutes-Motion to approve Kathy Hale , Second Jeff Marcus

All aye

**III. President’s Report**

Erik is still tracking down IRS Affirmation and replacement determination letters. We have received the affirmation letter. Erik is working to make sure all of the subordinate chapters are covered. An annual letter comes from IRS that lists the subordinate chapters. Bruce will email the latest annual letter to Erik.

**IV. Vice President’s Report**

Kristin Bennett -no report

**V. Treasurer’s Report**

$12,419.20 checking account balance.

Kathy Hale wants to make note, under income chapter workshops there is income of 3,939.25, she questions the source of that income.

**VI. Secretary’s Report**

No report

**VII. Association Administrator’s Report**

727 FAEP members; 17 new, 49 renewed this month; 147 NAEP members.

See attached End of year 2010 report.

Migration to the new Memberclicks system will occur in January.

**VIII. Chapter Reports**

• John Lesman – CN

• Ed Currie - NE

• Mary Gutierrez – NW

• Jeff Marcus - SO (papers from Nov. Conference are on the Chapter's website)

• Matt Miller - SW

• Bruce Hasbrouck – TB

• Courtney Arena - TC (Jenna Santangelo proxy)

• Erik Neugaard - TL

**IX. Old Business**

• Elections

Erik nominated Victoria Colangelo for the open at-large Board position, John Lesman seconded the nomination.

Officer Elections:

Kathy Hale moved that the following officers remain in their positions: Erik Neugaard as President, Kristin Bennett as Vice President, Victoria Colangelo as Treasurer, Matt Miller seconded the motion.

All aye.

Erik will follow up with the new board members to see if they are interested in the position of Secretary on the Board.

Bruce will update Sunbiz with the new Board officers.

**X. New Business**

None

**XII. Adjournment** 12:51

**Action Items**

Bruce will update Sunbiz with the new officers.

Bruce will call newly-elected Board members to determine their term on the Board as a result of a change in the bylaws.

**FAEP Membership Report**

**End of Year 2010**

* 689 memberships were processed during 2010; 56% of those memberships were renewals and 44% were new members. Fewer memberships were processed during the summer, which may be a time when fewer meetings are held and recruitment efforts are minimal.
* Proportionally, the highest number of non-renewals occurred in June. About 10% of our members renew late (after their membership has expired).
* During the 2010 calendar year, total membership increased by 101 members, with the biggest change occurring in November when major recruitment efforts occur.





